

# Statement of Qualifications

# cogstone

PALEONTOLOGY - ARCHAEOLOGY - HISTORY



## **Profile**

Cogstone Resource Management Inc. (Cogstone) is a California corporation formed in April 2001, specializing in paleontology, archaeology and history. For over 16 years, Cogstone has provided quality environmental services to assist clients in meeting project compliance requirements. We offer our clients a highly skilled team of in-house scientists and field personnel; a management staff of experienced leaders; and laboratory facilities needed for effective scientific investigation.

## **Qualifications**

Our team of experienced paleontologists, archaeologists and architectural historians meet or exceed the qualifications required by national agencies including the Secretary of the Interior's Standards for Historic Preservation and the Bureau of Land Management. We are experts in the compliance requirements of the Caltrans' Standard Environmental Reference (SER) guidelines. Further, key personnel are certified in all municipalities throughout California that maintain lists. The company maintains strong relationships with local museums, universities, state information centers, and California tribes, contributing to our efficacy as both scientists and preservationists. Finally, our field staff is cross-trained in the recognition of both archaeological and paleontological resources during survey or mitigation monitoring resulting in a cost savings to our clients

## **Compliance**

We deliver timely, thorough, and cost-effective solutions. We assist clients to meet project compliance requirements under federal, state and local regulations, including the California Environmental Quality Act (CEQA), the National Environmental Protection Act (NEPA), Section 106 of the National Historic Preservation Act (NHPA), and the Native American Graves Protection and Repatriation Act (NAGPRA), among others

## **Expertise**

Our expertise includes conducting cultural and paleontological resources assessments and built-environment evaluations, preparing mitigation plans and performing mitigation monitoring. Services include record searches, Sacred Land searches, Native American consultation, field survey, testing, data recovery, GIS mapping, mitigation planning, and compliance reporting. Core staff contributes an array of specializations to the company's cumulative expertise including faunal analysis, human osteological analysis, fossil identification, lithic analysis, historical artifact analysis, forensics, archaeobotany, geomorphology, remote sensing, geotechnical analyses, and paleopathology.

## **Project Portfolio**

Our extensive project portfolio covers a broad spectrum of industry sectors. We team with environmental planners and engineering firms to conduct studies for infrastructure improvements such as transportation, water, energy and public works projects. Cogstone also works with developers and local land use agencies that are bringing exciting new mixed-use and residential properties to California's communities. Our growing federal portfolio is expanding Cogstone's impact nationwide.

## **Certifications**

- Disadvantaged Business Enterprise (DBE) under the California Unified Certification Program (CUCP)
- Woman Business Enterprise (WBE) certified by the California Public Utilities Commission (CPUC)
- Small Business Enterprise (SBE) certified by Metro and California Department of General Services (DGS)
- U.S. Small Business Administration's 8(a) and SDB programs certified participant through 2018
- Economically Disadvantaged Woman-owned Small Business (EDWOSB)

# Company Resources

## Offices

The main office is located in Orange, California and serves as corporate headquarters. It houses our project managers, administrative and management personnel, as well as our research and GIS staff. We also maintain regional offices in San Diego, Riverside, Morro Bay and San Francisco to serve clients throughout the state with local expertise and fast turnaround times.

## Laboratory Facilities

Our 2,400 square-foot laboratory space contains air scribes, a compressor, ventilation system, microscopes, scales, a large storage and preparation area, computers, a fire-safe cabinet for storage of flammable materials, and other analytical equipment, as well as equipment dedicated to cleaning and stabilizing recovered materials. A mechanical wet-screening unit permits efficient processing of large amounts of matrix. For identification of recovered faunal remains, we have a comprehensive, comparative skeletal collection. Our lab space also functions as secure, temporary storage for project-related collections until their transport to an approved repository.

## Project Management and Quality Assurance

Effective time management and cost control remain integral to Cogstone's project management and quality control efforts. In addition, we utilize standardized field practices, high accuracy GIS data collection equipment, and current late-model computer stations and software to expedite and monitor the quality of our work. To achieve high quality standards within the organization, Cogstone implements a quality assurance and quality control (QA/QC) plan for each project. The QA/QC plan is also used in conjunction with the scope of work and the health and safety plan developed for field and laboratory activities for each project to protect the health and safety of employees.

## Insurance

### Commercial General Liability

- \$4,000,000 general aggregate
- \$2,000,000 each occurrence

### Excess/Umbrella Liability

- \$5,000,000 aggregate
- \$5,000,000 each occurrence

### Workers Compensation/ Employers' Liability

- \$1,000,000 statutory limits

### Professional Liability

- \$2,000,000 aggregate
- \$1,000,000 per claim

### Automobile Liability

- \$1,000,000 combined single limit



### Corporate Headquarters

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### Visit Our Website:

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